

This is not an exhaustive list, but rather the most commonly requested revisions. Failure to include these items can lead to increased administrative fees and processing time.

Application

1. The “Distance and direction from nearest milepost” should be the distance in feet and direction from the proposed crossing to the nearest whole milepost measured along the track/trail centerline. If you do not know the location of the nearest milepost, you may provide the lat/lon coordinates of the proposed crossing location or the endpoint in the right of way (for longitudinal occupations), and we will provide coordinates of the nearest milepost, so the distance can be calculated by the applicant.
2. The “Distance and direction from centerline of nearest road crossing” should be the distance in feet and direction from the proposed crossing to the nearest at grade public road crossing the track/trail measured along the track/trail centerline.
3. “Angle wire will make with track/trail at the point of crossing” must be indicated and match the angle noted on the Plan View.
4. All distances should reflect PLANNED distances, not minimums. The distances on the Plan and Profile Views should match the answers given on the application.

Plan View

1. Label the distance in feet and direction from the proposed crossing to the nearest whole milepost measured along the track/trail centerline. If you do not know the location of the nearest milepost, you may provide the lat/lon coordinates of the proposed crossing location or the endpoint in the right of way (for longitudinal occupations), and we will provide the coordinates of the nearest milepost, so the distance can be calculated by the applicant.
2. Label the distance in feet and direction from the proposed crossing to the nearest at grade public road crossing the track/trail measured along the track/trail centerline.
3. Label the angle of pipe/wire to track/trail, which should match the angle indicated on the application.
4. Label the lat/lon coordinates in decimal format of the point where the pipe/wire will intersect the track/trail or start/end points where it enters/exits the right of way if the occupation is longitudinal.
5. Depict and label the location, identification number and distance in feet from face of pole to track/trail centerline measured at right angles to existing and proposed poles within the right of way.
6. Depict and label the right of way lines and width in feet in both directions from the track/trail centerline, which should match the measurements on the Profile View.
7. For projects involving the abandonment/removal of an EXISTING occupation:
 - a. Include items 1 through 5 above.
 - b. Label the occupations to be removed and note restoration method as appropriate.

Profile View

1. Distances should NOT be labeled as minimums, but as PLANNED distances. The distances on the Profile View must match answers given on the application.
2. Depict and label the right of way lines and width in feet in both directions from the track/trail centerline, which should match the measurements on the Plan View.